

## Nursery Application Form

Please complete this form and return to:

Mr Chris Farnell, Office Manager, Green Lane Primary Academy, Garforth, Leeds, LS25 2JX

Email: [info@glpa.org.uk](mailto:info@glpa.org.uk)

Alternatively, you can download this form from [www.glpa.org.uk](http://www.glpa.org.uk) and return by email to [info@glpa.org.uk](mailto:info@glpa.org.uk)

*If you need any advice on the nursery admissions policy or help filling in this form, please contact the office on 01132 127107*

**PLEASE NOTE THAT EVEN IF YOU HAVE A PLACE AT OUR NURSERY, YOU MUST STILL APPLY FOR A RECEPTION SCHOOL PLACE THROUGH THE LOCAL AUTHORITY IN THE USUAL WAY.**

### Details of child

Name \_\_\_\_\_ (Male / Female)

Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent / Carers name(s) \_\_\_\_\_

Relationship to child \_\_\_\_\_

Phone Number: Day \_\_\_\_\_ Evening \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email \_\_\_\_\_

Age of child (in years and months) on start date \_\_\_\_\_

***Please note: To qualify for 15 hours free nursery education provision your child can start nursery at any point in the term after your child's third birthday (providing they are fully potty trained).***

To start nursery:	Child's third birthday must be:
April 2024	Between 1 January 2024 – 31 March 2024
September 2024	Between 1 April 2024 – 31 August 2024
January 2025	Between 1 September 2024 – 31 December 2024
April 2025	Between 1 January 2025 – 31 March 2025
September 2025	Between 1 April 2025 – 31 August 2025
January 2026	Between 1 September 2025 – 31 December 2025

The date I would like my child to start nursery on is: .....

**There are 4 sessions:**

- 1) 5 mornings - Monday to Friday 9am-12pm
- 2) 5 afternoons - Monday to Friday 12pm-3pm.
- 3) 2.5 days Monday and Tuesday 9am-3pm, Wednesday 9am – 12pm
- 4) 2.5 days Wednesday 12pm-3pm, Thursday and Friday 9am-3pm

Please indicate which of the sessions below you would like your child to attend at our nursery in preference order:

1st session preference.....

2nd session preference.....

3rd session preference.....

**Whilst we will endeavour to accommodate your session preference, please note that we cannot guarantee that we will be able to meet all requests.**

For children attending a full day, a school lunch can be purchased at a cost of £2.35 per day, or a packed lunch may be brought to eat in school.

Other details about your child (please indicate by circling as appropriate)
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- Is your child in public care                      Yes/No
  
- Does your child have special requirements/needs?      Yes / No  
*If Yes, please attach details and include evidence with your application (copy of Education Health and Care Plan or letter from doctor etc.)*
  
- If your child will be attending more than one Nursery setting in addition to Green Lane Primary Academy, please provide your 30-hour code  
  
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- Name and date of birth of older siblings at Green Lane Primary Academy:  
  
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- Your child is fully potty-trained                      YES/NO

Please include any other relevant or useful information about your child:

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**I certify that the information I have provided on this form is accurate, to the best of my / our knowledge.**

Signed:                      .....                      .....

Relationship to child: .....                      .....

Date:                      .....                      .....