

# Green Lane Primary Academy

## NURSERY APPLICATION FORM – 2019 onwards

Please complete this form and return to:

Mrs A Morrell, Administrative Officer, Green Lane Primary Academy, Garforth, Leeds, LS25 2JX

Email: [info@glpa.org.uk](mailto:info@glpa.org.uk)

Alternatively, you can download this form from [www.glpa.org.uk](http://www.glpa.org.uk) and return by email to [info@glpa.org.uk](mailto:info@glpa.org.uk)

If you need any advice on the nursery admissions policy or help filling in this form, please contact Mrs A Morrell on 01132 127107.

**PLEASE NOTE THAT A PLACE IN OUR SCHOOL NURSERY DOES NOT GIVE ANY PRIORITY FOR A PLACE IN THE PRIMARY SCHOOL.**

### Details of child

Name: ..... Male/Female

Date of birth .....

Home address .....

.....

.....

Parent/Carer's name .....

Relationship to child .....

Who has parental responsibility for the child .....

Phone Number: Day ..... Evening .....

Mobile Phone: .....

E-mail .....

(Please write clearly as we usually email to notify you of the outcome of your application.)

Please note: **To qualify for 15 hours free provision your child can start Nursery at any point after your child's third birthday providing they are fully potty trained.**

If your child is 3 and you would like them to start earlier than the term following their birthday then paid places are available at a cost of £4.20 per hour payable termly in advance via ParentPay.

To start nursery:	Child's third birthday must be:
September 2019	Between 1 April 2019 - 31 August 2019
January 2020	Between 1 September 2019 – 31 December 2019
April 2020	Between 1 January 2020 – 31 March 2020
September 2020	Between 1 April 2020 – 31 August 2020
January 2021	Between 1 September 2020 – 31 December 2020
April 2021	Between 1 January 2021 – 31 March 2021
September 2021	Between 1 April 2021 – 31 August 2021

I would like my child to start nursery on .....

Age in years/months at requested start date: .....

Please attach a copy of your child's birth certificate or bring the original in to the school office for verification.

Please indicate by circling which of the sessions below you would like your child to attend at our nursery:

Sessions are: Monday – Friday mornings, Monday – Friday afternoons.  
Monday – Wednesday 2.5 days, Wednesday – Friday 2.5 days

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 – 12:00	9:00 – 12:00	9:00 – 12:00	9:00 – 12:00	9:00 – 12:00
12:00 - 15:00	12:00 - 15:00	12:00 - 15:00	12:00 - 15:00	12:00 - 15:00

For children attending a full day, a school lunch can be purchased at a cost of £2.35 per day, or a packed lunch may be brought to eat in school.

If the sessions exceed 15 hours per week please indicate below:

If you have a 30 hour code YES/NO my code is .....

I will pay for additional sessions at a cost of £4.20 per hour (£12.60 per session) YES/NO

Whilst we will endeavor to accommodate your requirement please note that we cannot

**Other details about your child**

- Is your child in public care                      Yes/No
  
- Does your child have special requirements/needs? Please attach details and include evidence with your application (copy of Education Health and Care Plan or letter from doctor etc.)
  
- Name and date of birth of older siblings at Green Lane Primary Academy:
  
- Your child is fully potty trained    YES/NO
  
- Please include any other relevant or useful information about your child:

[guarantee to be able to meet all requests for sessions.](#)

I certify that the information I have provided on this form is accurate, to the best of my / our knowledge.

Signed:                      .....                      .....

Relationship to child: .....                      .....

Date:                      .....                      .....

Form updated September 2019